

COLLISION

To be used in case of collision.
To be placed in the Bridge and Engine
Control Room.

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EMERGENCY CHECKLIST Collision

A.	Action	Personnel Responsible	Completed
1.	Sound emergency (internal) alarm.	Officer On Duty	
2.	Maneuver as appropriate/stop engine(s).	Officer On Duty	
3.	Manual steering.	Officer On Duty	
4.	Switch on deck lights (at night).	Officer On Duty	
5.	Call Master to bridge.	Officer On Duty	
6.	Switch On VHF - Channel 16.	Officer On Duty	
7.	Advise Engine Room.	Officer On Duty	
8.	Close watertight doors and automatic fire doors.	Master	
9.	Alert vessels in vicinity.	Master / GMDSS Officer	
10.	Alert shore stations (VTS or port authority, as appropriate).	Master / GMDSS Officer	
11.	Exhibit "Not Under Command" lights & shapes.	Master/Officer On Duty	
12.	Muster firefighting/ spill party.	Master / Ch. Officer	
13.	Muster lifeboat party.	Master / Ch. Officer	
14.	Muster remainder of crew as necessary.	Master / Ch. Officer	
15.	Muster any passengers.	Master / Ch. Officer	
16.	Check for injuries and/ or missing persons.	Ch. Officer	
17.	Give GMDSS Officer vessel's position.	Master	
18.	Sound all tanks, wells and bilges including Engine Room, void spaces and cofferdams.	CO / 2 nd Eng./Bosun	
19.	Assess damage to hull, tanks peaks, Engine Room, Pump Rooms & cargo*.	Master / CE / CO	
20.	Broadcast URGENCY or DISTRESS message, if appropriate.	Master/GMDSS Officer	
21.	Check cargo, fuel, steam, hydraulic pipelines & valves for fracture/ leaks.	Master / CE / CO	
22.	Check for oil spills & internal and/ or over side pollution (if yes then address SOPEP).	Master / CE / CO	
23.	Mark Engine Room date logger.	Ch. Engineer	
24.	Mark course recorder.	Master / Officer On Duty	
25.	Note time of contact.	Master / Officer On Duty	
26.	The position of the vessels prior/ to/ and during the incident.	Master / Officer On Duty	
27.	Note all bridge times.	Master / Officer On Duty	
28.	Note all Engine Room times.	Master / Officer On Duty	
29.	Note course and speed at time of contact.	Master / Officer On Duty	
30.	Note angle of contact.	Master / Officer On Duty	
31.	If no signals were exchanged please explain the reasons.	Master / Officer On Duty	
32.	Check if other vessel requires assistance.	Master	
33.	Pay utmost attention when attempting refloating or detachment.	Master	
34.	Obtain from other vessel name port of registry type of cargo, whence bound, where bound.	Master	
35.	Check if other vessel requires you to stand by.	Master	
36.	Hold other vessel responsible by letter. Take photographs.	Master	
37.	Note protest.	Master	
38.	Preserve VDR records.	Master	
39.	Preserve ECDIS records.	Master	
40.	Maintain log/record of events and decisions.	Master	
41.	Report to the Office.	Master	
B.	Other		

* Actions required will be in accordance with ship specific damage control procedures.